



**Colorado Springs Fire Department  
Underground and Aboveground  
Storage Tank Removal  
CONTRACTOR PERMIT APPLICATION  
SITE/OWNER INFORMATION**



Site/Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Site/Business Address: \_\_\_\_\_ Email: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Owner/Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address (if different): \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

**APPLICANT-CONTRACTOR INFORMATION**

Applicant Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Business Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Sampling & Testing Co.: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**TANK INFORMATION**

Number of Tanks	AST or UST	Size (gallons)	Product	Serial Number	Location on Property

**\*\*Attach additional documents as needed. SEE REVERSE SIDE FOR CHECKLIST & REQUIRED ATTACHMENTS**

Reason for Removal: \_\_\_\_\_

Are new tanks being reinstalled? ☐ YES ☐ NO If Yes, a CSFD Tank Installation permit is required.

Date(s) proposed for Removal: \_\_\_\_\_

Tank Disposition (transport and disposal companies): \_\_\_\_\_

**For Office Use Only**

Date: \_\_\_\_\_

Permit #(s) \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Receipt # \_\_\_\_\_

Staff Review: \_\_\_\_\_

Application Approved ☐ Application Disapproved ☐

**A COPY OF THIS APPLICATION FORM SHALL REMAIN ON SITE WITH THE PERMIT**



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**CHECKLIST**



Fill out form in its entirety and with all attachments as required herein, to be returned upon completion to: CSFD Division of the Fire Marshal. For any questions please call 385-5978.

- ☐ Attach CSFD Tank Removal Permit Application forms
- ☐ Attach detailed Site Diagram (to scale, distances in feet and **North** arrow)
- ☐ Attach Scope of Work narrative; include methods of inerting tank(s) and monitoring LEL and Oxygen
- ☐ Attach Site Safety Plan
- ☐ Attach copies of Closure Notification to State of Colorado Oil, Div. & Public Safety (10 day notification)

\*\*\*\*\*

Tanks that have been out of service for a period of 1 year shall be removed.

The removal of under-ground and above-ground tanks shall be in accordance with the International Fire Code (IFC), 2003, as amended, and the National Fire Protection Association (NFPA) Standard 30, Flammable and Combustible Liquids Code, current edition.

1. Remove flammable and combustible liquids from the tank and connecting piping.
2. Disconnect piping at tank openings which is not to be used further.
3. Remove piping from the ground.  
Except: The Fire official may allow piping to be abandoned in-place where removal is not practical. Cap and safeguard all abandoned piping as required by the fire code official.
4. Cap or plug all tank openings. Leave a 0.125-inch to 0.25-inch-diameter opening for pressure equalization.
5. Purge of vapor and inert tanks prior to removal.
6. Tanks shall be disposed of in accordance with federal, state and local regulations.

**Colorado Springs Fire Department**  
**Division of the Fire Marshal**

375 Printers Parkway  
Colorado Springs, CO 80910  
(719) 385-5978  
(719) 385-7334 (fax)

